

LITTLE BUDWORTH PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council held on
Wednesday 7th May 2024 at 7pm, at The Jubilee Hall

- 1. Attendance:** Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap-Jones (Vice Chair) (CCJ), Cllr Linda Jones (LCJ), Cllr Jenny Marshall (JM), Cllr Dave Lee (DL), Cllr Chris Lee (CL)
In Attendance -Tracey Whitlow – Parish Clerk (TW), Ward Cllr Charles Hardy (WC)
- 2. Apologies:** Cllr Caroline Hall (CH)
- 3. Election of Chairperson:** Proposed Peter Robinson, seconded, unanimously voted as Chair until the next AMPC.
- 4. Election of Vice Chairperson:** Proposed-Cora Cowap, seconded, unanimously voted as Vice-chair until the next AMPC.
- 5. Acceptance to Office – Chair -** PR signed the acceptance of office as Chair.
- 6. To confirm the minutes of the Annual Parish Council Meeting of May 17th 2023 -**Approved and signed by the chair.
- 7. To agree Standing Orders:** No changes noted. Accepted. Next review at AMPC 2025.
- 8. Financial Regulations:** No changes noted. Accepted. Next review at AMPC 2025.
- 9. Financial Report:** Accounts still with the auditor, they will be added to the June agenda.
Signatories – No changes required.
Financial Arrangements – Scheme of delegation reviewed. No changes noted. Accepted.
Management Risk Assessment - Reviewed – No changes noted.
Pre -authorised Payments – Updated- Reviewed. Accepted. Signed by PR.
- 10. Code of Conduct:** No changes noted. Accepted. Next review at AMPC 2025.
- 11. Chair – outgoing annual report – on objectives achieved or outstanding:** Report received from Cllr Peter Robinson.
- 12. Date of Next Annual Meeting of the Parish Council:** Scheduled for Tuesday 6th May 2025

Close of Annual meeting of Little Budworth Parish Council: meeting closed at 7.20pm

Signed

Date