

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 27th January 2026 at Little Budworth Jubilee Hall

Meeting started 7pm

Action by

	<p>Present: Cllr Peter Robinson (PR), Cllr Samantha Crossley-Spann (Vice Chair) (SC), Cllr Linda Jones (LCJ), Cllr Ricard Percival (RP), Cllr Dave Lee (DL), Cllr Jenny Marshall (JM), Cllr Caroline Hall (CH), In Attendance: Clerk -Tracey Whitlow (TW), Ward Councillor Charles Hardy (WC) 13 Members of the Public (MOP's)</p>	
25/137	<p>Apologies for Absence were received & approved from: None</p>	
Note	<p>Cllr Chris Leigh has resigned from the Parish Council. The PC wish to thank Chris for his work over the last 2 years TW will inform the Electoral Services, and LCJ post the vacancy notice to the notice board and website.</p>	
25/138	<p>Declarations of Members' Interests: None</p>	
25/139	<p>Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 2nd December 2025 were approved and signed by the chair.</p>	
25/140	<p>Public Participation: Agenda item brought forward due to numbers of MOP's All members of public present to discuss the planning application. 25/03865/PIP Land At Vicarage Lane Little Budworth Tarporley Proposal: Erection of up to 6 no. dwellings and associated infrastructure works, and community car park. MOP's were keen for the PC to add further to the PC's response to the application. A number have submitted comments to the LPA although this was difficult due to the planning portal outage on various occasions during the submission period, a further 20 letters have been hand delivered. There appears total confusion over the information from the LPA on closure of comment dates, being 3 different dates supplied to the PC, the neighbours and site notice. TW to query this with the LPA. The notification received by the PC stated 22.01.26 as closure date, therefore the PC have discussed via email, and comments have already been submitted. The PC listened to the residents concerns. See 25/145 10 MOP's left the meeting</p>	TW
25/141	<p>Ward Councillor Report: WC reported on: Highways 4 council meeting held on 11/12/25, DL & CL attended. WC was disappointed that the items added to the agenda and agreed with the Highways Officer were not addressed. Fly tipping on the LB common was discussed. WC to follow up further.</p>	
25/142	<p>Clerks Report: Fly tipping signs – still to be ordered.</p>	TW

	<p>NS&I account has been followed up, awaiting postal correspondence.</p> <p>Bank Debit Card Debit card would be in the clerks name. Clerk not happy with this, and has refused the card. Add to next agenda.</p> <p>ICO application completed. Cost of £52. £47 annually thereafter if set up as DD. To refund clerk.</p> <p>Email accounts – clerk requested Cllr’s to check emails on a weekly basis and use WhatsApp to alert others to important info. Evident that not all councillors are checking emails frequently. Email accounts need culling, as storage is 75% full.</p> <p>Police meetings- Cheshire Police are setting up quarterly meetings for clerks or councillors. Agreed that councillors would attend, or members of the Home-Watch group if allowable, not the clerk, as this would increase clerks hours.</p> <p>Overtime 11.3 hours agreed Sept-December.</p> <p>Asset Register updates confirmed.</p>	
25/143	<p>Accounts/Financial:</p> <ol style="list-style-type: none"> Note Income received/ratify payments made/authorise invoices received. Payment Schedule Approved & signed. See Appendix 1 Bank Reconciliation to 25.01.26 and bank statements Approved and signed. See Appendix 2 	
25/144	<p>Highways:</p> <ol style="list-style-type: none"> Highways work required or attended to – no report. Current highways issues. No updates received. Four Parish highway meeting. Attended by DL. Disappointed in the meeting. Feels it was a tick-box exercise on behalf of CWAC. 	
25/145	<p>Planning Applications:</p> <p>Review/comment/ratify decisions outside of meetings:</p> <p>New planning applications notified from LPA since the last meeting:</p> <p>Review/comment/ratify decisions outside of meetings:</p> <p>25/03961/FUL Wood Cottage Farm Longstone Lane Little Budworth Proposal: Retrospective change of use of land for B2/B8 and laying of hardstanding in connection with haulage., together with a proposed erection of workshop / storage building. Reviewed via email. Ratified no comments.</p> <p>25/03865/PIP Land at Vicarage Lane Little Budworth Tarporley Proposal: Erection of up to 6 no. dwellings and associated infrastructure works, and community car park. This had been previously reviewed via email, due to the closure date issued to the PC by the LPA, but due to public participation comments the PC Resolved to support the comments from the MOP’s. TW to add further submission tonight. The PC reiterated that it has not been in consultation with the applicant in connection with this planning application.</p> <p>25/03892/S73 Honeybee Cottage Mill Lane Little Budworth. Proposal: Demolition of existing dwelling and construction of one single storey dwelling - Variation of Condition 2 (approved drawings) and provide additional information in respect of Condition 3 (Approved external materials) and Condition 5 (Landscaping) of 21/02871/FUL. Reviewed via email. Ratified no comments. Material change only.</p> <p>Decisions/Appeals from LPA:</p> <p>None</p>	
25/146	<p>Precept:</p> <p>Following agreeing the budget at £19392 for 2026-27. Precept calculations were circulated. Resolved to set the precept at £12220, leaving £3.5K to come from general reserves. This equates to an increase for a Band D property of £1.02 per year. (3%) TW to complete the precept request.</p>	TW

25/147	Grant to Eaton School: A grant of £100 was Resolved to Eaton School PTA as a thank you gesture for the pupils entertaining residents at the Christmas Lunch.	
25/148	Working Groups/committees updates: <ol style="list-style-type: none"> Litter Pick November litter pick cancelled due to weather. Next one 07/02/26 – previous budget of £200 for refreshments to be used here. Oulton Park Liaison committee: Memorial Service to commemorate the Great Fire at Oulton Hall (1926) will be held on 15.02.26. The PC have Ear Marked Reserves of £2000 as a contribution to the costs of the memorial. Villagers Day date TBC Little Budworth Common: Working group has been active, with new volunteers joining. Little Budworth Charities. No meeting held. 	
25/149	Asset Maintenance & Register: <ol style="list-style-type: none"> Playground RoSPA inspection report still to be received. TW was requested to get another company to complete this. Playground has been visually inspected by PR War memorial & phone box painting ongoing, as not possible to paint in wet weather. 	TW
25/150	Action List: Discussed. TW to liaise with PR over the planning application refund, still not received from CWAC. PR made the application, under GDPR CWAC will not correspond with TW.	
24/151	Items for next meeting Bank card. Asset painting. RoSPA. Events. Defib.	
25/152	Date for next meeting – Tuesday 3 rd March 2026 7pm at The Jubilee Hall, Little Budworth.	
25/153	Resolved to take to Part B confidential. TW & MOP's left the meeting (9.10pm) Village Green lease: To consider the lease renewal – PR to carry forward. Staffing: To consider Internal audit/contractual issues not resolved at the September to December meetings – No information forwarded to the clerk at time of minutes.	

Meeting Closed @ 9.20pm

Signed:

Date:

Appendix 1

Appendix 2

Little Budworth Parish Council			27.01.26	<u>BANK RECONCILIATION</u>	
Receipts & Payments				Barclays Premium	£20,318.79
<u>Income Received since last meeting:</u>				Barclays Community	£200.00
Barclays	bank interest	£74.66		Investment account	£7,274.00
		£74.66		Balance 27.01.26	<u>£27,792.79</u>
<u>Payments ratified/for approval</u>				<u>CASH BOOK RECONCILIATION</u>	
R	J. Wright	Nov (net) less VAT from Oct	£130.00	Total B/F 01.04.25	£22,911.83
R	Chalc	Training course	£25.00	Receipts to date	£16,345.61
A	T whitlow	Expenses Nov-Dec	£82.85	Expenditure to date	£11,464.65
R	J Wright	Dec maintenance	£70.00	Balance 27.01.26	<u>£27,792.79</u>
R	Vale Royal Garden	Green mowing 2025	£2,088.00		
		£2,395.85			