

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 3rd March 2026 at Little Budworth Jubilee Hall

Meeting started 7pm

Action by

	Present: Cllr Peter Robinson (PR), Cllr Samantha Crossley-Spann (Vice Chair) (SC), Cllr Linda Jones (LCJ), Cllr Ricard Percival (RP), Cllr Dave Lee (DL), Cllr Caroline Hall (CH), In Attendance: Ward Councillor Charles Hardy (WC) 2 Members of the Public (MOP's) Absent: Clerk -Tracey Whitlow (TW).	
25/154	Apologies for Absence were received & approved from: Cllr Jenny Marshall (JM)	
Note	Minutes taken by Cllr LCJ	
25/155	Declarations of Members' Interests: None	
25/156	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 27 January 2026 were approved and signed by the chair.	
25/157	Public Participation: 2 MOP's attended to discuss the planning application 26/00522/PIP	
25/158	Ward Councillor Report: WC reported on: CWaC budget meeting held last week. Pot Holes & road repairs that were not carried out in February due to weather conditions - CH to send to CW details Spacehive awards funding for projects. Link to the website circulated. Send details of projects to CW	CH
25/159	Clerks Report: Fly tipping signs – have been ordered NS&I account has been followed up again. Complaint submitted. ICO direct debit form-unable to save once scanned. Will need signing next month.	
25/160	Accounts/Financial: 1. Note Income received/ratify payments made/authorise invoices received. Payment Schedule Approved & signed. See Appendix 1 Clerks Expenses Jan-Feb Approved 2. Bank Reconciliation to 28.02.26 Approved and signed.	
25/161	Highways: 1. Highways work required or attended to – no report. 2. Current highways issues. No updates received. 3. Road sweeper delayed due to concerns regarding waste disposal. PR has contacted CWaC	

25162	Planning Applications: 1. Review/comment/ratify decisions outside of meetings: None 2. New planning applications notified from LPA since the last meeting: 26/00522/PIP Buildings at Moss Hall Farm Beech Road Little Budworth Tarporley Proposal: Conversion of 2 existing buildings into 2 dwellings with associated parking within garage space (with existing structure to be maintained where possible), demolition of existing structure to create 2 dwellings with associated parking externally. Reviewed. Resolved to comment to planning. TW to submit comments on: • Access • Septic tanks • Use of agricultural land • Over-development • Inaccuracies • Does not enhance or protect the area 3. Decisions/Appeals from LPA: None received. Clerk was requested to contact enforcement regarding a barn on Beech Road. Planning reference 11/00285/FUL stated that the roof had to be green Onduline roof sheets. The roof is currently being replaced with tiles that are not meeting the original planning approval and do not fit in with the area.	TW
25/163	Residents Handbook: Reviewed by LCJ, CH & MOP (Neighbourhood Watch Co-Ordinator) Further discussion required on how to circulate: electronic version on PC web page, on Facebook, hard copy availability, promote at Fete etc. Add to next agenda	
25/164	Annual Insurance: Renewal received, premium £500. No changes required. Resolved to continue with Zurich insurance. TW to upload policy schedule to the website upon renewal.	TW
25/165	Co-option: Add to next agenda. Still inside the timeframe for residents to call an election.	
25/166	Defibrillator: Resolved to make the access code public. LCJ to add notice to LB common noticeboard.	LCJ
25/167	Working Groups/committees update Litter Picking group – proposed date of 28/03/26 for next one. PR to liaise with JM Oulton Park Liaison Committee Memorial and service held for the centenary of the fire at Oulton Hall Service in The Pits booked for 6th September Little Budworth Common Committee: good turnout at last session with lots achieved. Little Budworth Charities – no meeting since last update Events – Fete -posters published. Arrangements progressing. Resolved for LCJ to order toilets at a cost of @£400. Resolved to increase spending under delegated power to the events group to £500, all expenses to have receipts.	
25/168	Asset Maintenance & Register: 1. Playground area: General clean required. To be included in maintenance day, before the end of May	

	2. Village Green: no update Annual payment of £5 for lease/rent has been made for 2026 3. RoSPA Inspection: Resolved for TW to contact the existing inspection company to complete the inspection prior to the end of May	TW
25/169	Action List: No new discussions.	
25/170	Items for next meeting: Approved supplier list. Spacehive. Residents handbook. Noticeboard. Planning applications.	
25/171	Date for next meeting – Tuesday 7 th April 2026 7pm at The Jubilee Hall, Little Budworth.	
25/172	Resolved to take to Part B confidential. Staffing: To consider Internal audit/contractual issues not resolved at the September to January meetings – Resolved clerks pay scale will increase by 1 SCP, 23p/hr increase, backdated to 01.09.25. Contract still pending.	

Meeting Closed 8.25pm

Signed:

Date:

Appendix 1

Appendix 2

Little Budworth Parish Council			25.02.26
Receipts & Payments			
<u>Income Received since last meeting:</u>			
	Oulton Estate	contribution to green upkeep	£611.71
			£611.71
<u>Payments ratified/for approval</u>			
R	Refund clerk	ICO payment	£52.00
R	Oulton Estate	Green Rent	£5.00
R	David Bate Ltd	Deposit event tables	£72.60
R	Refund clerk	Netnerd for gov.uk domain	£24.00
			£153.60