

**LITTLE BUDWORTH PARISH COUNCIL**  
**Minutes of Little Budworth Parish Council meeting held on**  
**Tuesday 6<sup>th</sup> May 2025 at Little Budworth Jubilee Hall**

**Meeting started 7.15pm**

<b>25</b>		<b>Action by</b>
	<p><b>Present:</b> Cllr Peter Robinson (PR) (Chair), Cllr Linda Jones (LCJ), Cllr Caroline Hall (CH) Cllr Dave Lee (DL), Cllr Samantha Crossley-Spann (SC). Cllr Jenny Marshall (JM),</p> <p>In Attendance -Clerk -Tracey Whitlow (TW).  Ward Councillor Charles Hardy (WC)</p>	
<b>25/1</b>	<b>Apologies for Absence were received &amp; approved from:</b> Cllr Chris Lee (CL),	
<b>25/2</b>	<b>Declarations of Members' Interests:</b> None	
<b>25/3</b>	<b>Approval of Minutes:</b> The minutes of the Parish Council meeting held on Tuesday 1 <sup>st</sup> April were approved & signed by the Chair.	
<b>25/4</b>	<p><b>Correspondence (unless an agenda item)</b>  <b>Resolved</b> to bring item forward.  Resignation letter received from Cora Cowap.  The parish council wish to thank Cora for her 30 plus years on the Little Budworth Parish Council and wish her well.  TW to inform election officer and to display a Casual Vacancy Notice on the noticeboard &amp; website.</p>	<b>TW</b>
<b>25/5</b>	<p><b>Ward councillor Report:</b>  WC stated how sorry he was to hear that Cora Cowap has resigned from the council.  WC will contact planning regarding the length of time it is taking to finalise the Cobden Farm Quarry application.  WC has received correspondence on the speed limit on Longstone Lane, unfortunately this is not something that highways will consider reducing.  WC has had a day with Kathy McArdle, (Executive Director of Place &amp; Growth with CWAC- strategic leadership of Economy and Housing, Environment and Communities, and Transport and Highways directorates) taking her around the ward for an overview.</p>	
<b>25/6</b>	<b>Public Participation:</b> None	
<b>25/7</b>	<p><b>Clerks Report:</b>  <b>Internal Audit:</b> Paperwork is with the auditor.  <b>Defibrillator:</b> TW asked for the guardian of the defibrillator to add her as a second guardian, following issues with another defib, where the only guardian could not access the account. CH to speak to the guardian</p>	<b>CH</b>
<b>25/8</b>	<p><b>Accounts/Financial:</b>  1. Note Income received/ratify payments made/authorise invoices received.  Appendix 1</p>	

25/ 9	<p><b>Village Events:</b>  <b>VE Day</b> event this week.  <b>Village Fete 07/06/25</b>– The committee is working hard to organise this.  <b>Scarecrow Trail</b> - plans are coming together.</p>	
25/10	<p><b>Highways:</b>  DL has done a survey of Coach Road defects – he is to send it to WC for communicating to Highways.</p>	DL
25/11	<p><b>Planning Applications:</b>  <b>New planning applications:</b>  <b>25/00722/FUL</b> Moss Hall Farm Beech Road Little Budworth. Change of use of existing agricultural building into two dwelling houses, works to include a two-storey extension following removal of the existing lean to, new brickwork facade and raised roof. Covered front entrances, demolish and rebuild adjacent brick outbuilding. <b>Reviewed</b> via email. No objection to application if LPA consider the application to conform to current relevant planning policies &amp; legislation.  <b>25/00852/FUL</b> 3 Yew Tree Close Little Budworth Removal of existing conservatory, erection of single storey side, single storey rear extensions and raised garden patio area. <b>Reviewed</b> via email. No objection to application if LPA consider the application to conform to current relevant planning policies &amp; legislation.  <b>25/00863/FUL</b> The Cottage Shop Lane Little Budworth Demolition of rear extension and new replacement rear extension. <b>Reviewed</b> via email. No objection to application if LPA consider the application to conform to current relevant planning policies &amp; legislation.</p> <p><b>Decisions/Appeals from LPA:</b>  None received.</p>	
25/12	<p><b>War Memorial Maintenance:</b> TW has received a quote for painting the fence around the war memorial of £600 plus the cost of the paint. Previously Resolved PC will contribute up to £500. PR has had confirmation from little Budworth Charities that they will contribute 50% of the cost, although this may not now be done in time for the WWII event being held on 13.07.25  <b>Resolved</b> not to do any work to the stonework. <b>Resolved</b> to keep the same green paint for the fence.  TW to instruct the contractor.</p>	TW
25/13	<p><b>Phone Box Refurbishment:</b>  Deferred until the next meeting.</p>	TW
25/14	<p><b>Working Groups/committees:</b></p> <ol style="list-style-type: none"> <li>1. <b>Litter Picks:</b> Next litter pick planned for 21/05/25 (JM left the meeting at 8.14pm)</li> <li>2. <b>Planting Group:</b> Tidy-up evening 30.04.25 was a success. The PC <b>Resolved</b> to contribute £100 towards the road sweeper that was used in the village, paid for by a MOP</li> <li>3. <b>Oulton Park Liaison committee:</b> Although resigned from being a parish councillor it was <b>Resolved</b> for Cora Cowap to remain on the liaison committee.</li> <li>4. <b>Little Budworth Common:</b> There has been some vandalism to the toilet block.</li> <li>5. <b>Little Budworth Charities.</b> No meetings.</li> </ol>	

<b>25/15</b>	<b>Asset Maintenance &amp; Register:</b> 1. <b>Village Green</b> <ul style="list-style-type: none"> <li>Playground was inspected during the village clean up. MOP has volunteered to power wash the play equipment.</li> </ul>	
<b>25/16</b>	<b>Action List:</b> Discussed.	
<b>25/17</b>	<b>Items for next meeting:</b> Phone box refurbishment. Internal Audit report. AGAR completion. Election of Vice Chair.	
<b>25/18</b>	<b>Date for next meeting –</b> Tuesday 3 <sup>rd</sup> June 2025 7pm at The Jubilee Hall, Little Budworth.	

Meeting Closed 8.35pm

Signed:

Date:

Appendix 1

## Little Budworth Parish Council Income & Expenditure

06.05.25

### Income Received since last meeting:

Barclay compensation	£100.00
CWAC Precept	£11,900.00

**£12,000.00**

### Payments ratified/for approval

R Refund Clerk SLCC Training	£24.00
R ChALC membership 25-26	£209.82
R Payroll April	
A Clerks Expenses March-April	£80.20
A Donation towards the road sweeper	£100.00
A J Wright - Repair of Village Green gate & posts	£294.50
A Netwise website/email hosting & domain invoice	£420.00

**£1,495.90**