

**LITTLE BUDWORTH PARISH COUNCIL**  
**Minutes of Little Budworth Parish Council meeting held on**  
**Tuesday 5<sup>th</sup> November 2024 at Little Budworth Jubilee Hall**

24/

Meeting started 7pm

|                |   |                        |
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| <b>Present</b> | Cllr Cora Cowap-Jones (Chair) (CCJ), Cllr Linda Jones (LCJ), Cllr Dave Lee (DL), Cllr Chris Lee (CL), Cllr Jenny Marshall (JM,) Ward Cllr Charles Hardy (WC), Cllr Peter Robinson (PR) (from 7.35pm)<br>In Attendance -Tracey Whitlow – Clerk (TW)  |                        |
| <b>101</b>     | <b>Apologies for Absence were received &amp; approved from:</b><br>Cllr Caroline Hall (CH)  |                        |
| <b>102</b>     | <b>Declarations of Members’ Interests:</b><br>None  |                        |
| <b>103</b>     | <b>Approval of Minutes:</b><br>The minutes of the Parish Council meeting held on Tuesday 1 <sup>st</sup> October 2024 were approved & signed by the Chair.  |                        |
| <b>104</b>     | <b>Ward Councillor Report:</b><br>WC had attended the 4 parish meeting with highways aimed at highlighting priorities (along with DL & CL). Felt that the meeting had been constructive, both for Highways and the PCs. It highlighted lack of communication between Highways, Colas & the PC’s. CL had made comments at the meeting that Highways seem to be firefighting rather than have a full plan of progressive works.<br>Members budget – CW still has finance for projects - encourage council and individual groups to apply. |                        |
| <b>105</b>     | <b>Public Participation:</b><br>None present  |                        |
| <b>106</b>     | <b>Clerks Report:</b><br><b>Bank</b> – checked with LCJ- she has had no response from Barclays – TW to follow up<br><b>Road Sweeper</b> - NTC have not come back to TW – TW to follow up again.<br><b>White Lines</b> at Coach Rd/Beech Rd have been reported<br><b>Signage</b> – Coach Road – has been reported, some have been replaced.  | <b>TW</b><br><b>TW</b> |
| <b>107</b>     | <b>Accounts/Financial:</b><br>1. Cash book up to 31.10.24 approved.<br>2. Bank statements/reconciliation at 31.10.24 approved.<br>3. Note Income received/ratify payments made/authorise invoices received. <ul style="list-style-type: none"> <li>• JW Landscapes – September invoice £152.00</li> <li>• August Payroll</li> <li>• Clerks Expenses (2 months) £80.20</li> <li>• Remembrance Day wreath £25.00 (Refund Cllr)</li> <li>• RBL donation £50.00</li> </ul> 4. Receipts<br>None  |                        |
| <b>108</b>     | <b>Remembrance Day:</b><br><b>Resolved</b> payment of wreath £25.00. <b>Resolved</b> donation of £50.00 to RBL  |                        |

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| 109 | <p><b>Correspondence:</b><br/> <b>Eaton School</b> have emailed to ask for a donation towards a woodland forest at the school. TW to ask for more details.<br/> <b>NALC PayScale's-</b> uplift has now been agreed. Clerks salary to be increased as per the agreement – backdated to 01.04.24.<br/> <b>Emails-</b> clerk noted for information only, that last month she had received almost 200 emails, some forwarded, some deleted, some responded to, others filed for info.</p> | TW                      |
| 110 | <p><b>Parish Councillor Vacancy:</b><br/> No members of the public have expressed an interest.</p>  |                         |
| 111 | <p><b>Budget Setting 2025-26:</b><br/> 2<sup>nd</sup> pass budget presented to council - reviewed, discussed, amendments noted, TW to update and recirculate.</p>   | TW                      |
| 112 | <p><b>LCAS</b> –Local Council Award Scheme – aimed at providing evidence to the community that the PC are working to highest standards – discussed further – TW to work towards this. Cost of £50.</p>  | TW                      |
| 113 | <p><b>United Utilities Grant:</b><br/> Has been investigated further, PC cannot see anything they could apply for. <b>Resolved</b> not to take any further.</p>   |                         |
| 114 | <p><b>Recreational Land:</b><br/> Planning application has gone into the LPA for change of use to recreational ground, for the ground next to the Green.<br/> PR has completed the paperwork requested by LPA</p>   |                         |
| 115 | <p><b>Grit Bins:</b><br/> TW has sourced costings, bins between £180 – £225 (net) depending on size. It is the grit that is expensive – to contact CWAC to ask to supply.</p>   | TW                      |
| 116 | <p><b>Highways:</b><br/> TW had reported:<br/> White lines on junction of Beech/Coach Road needed re-marking – to follow up if no action<br/> Stop sign missing on Coach Road to the A49 – has been replaced<br/> LCJ asked WC to follow up with highways the continued fly tipping on the footpath behind Modrem Green.<br/> Old garage on A54 – concrete blocks &amp; machinery on the grass verge. Deemed as unsafe. CCJ to follow up with Highways.</p>                           | TW<br><br>WC<br><br>CCJ |
| 117 | <p><b>Planning Applications:</b><br/> No new planning applications received since the last meeting.<br/> No decisions on applications received since the last meeting.<br/> 2 Planning Appeals for Bawk House Farm Cottage have been turned down. New gate way to paddock has been allowed.</p>   |                         |
| 118 | <p><b>Working Groups/committees:</b></p> <ol style="list-style-type: none"> <li>1. <b>Litter Picks:</b> Last one for this year will take place next week.</li> <li>2. <b>Planting Group:</b> Nothing to report.</li> <li>3. <b>Parish Plan:</b> nothing to report</li> </ol>  |                         |

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|            | <p><b>4. Oulton Park Liaison committee:</b> Christmas lunch next month. Clerk requested to complete a members budget grant application for a new bench to be placed at the memorial, which is due to be completed by 26/02/26 for the official opening.</p> <p><b>5. Little Budworth Common:</b> Successful session. A few more volunteers have come forward. Volunteers are always welcome.</p> <p><b>6. Little Budworth Charities.</b> PR unable to attend the last meeting.</p> | <b>TW</b> |
| <b>119</b> | <p><b>Asset Maintenance &amp; Register:</b></p> <p><b>1. Village Green</b></p> <ul style="list-style-type: none"> <li>PR has carried out a visual inspection of the playground equipment.</li> </ul>   |           |
| <b>120</b> | <b>Action List:</b> nothing outstanding  |           |
| <b>121</b> | <p><b>Items for next meeting:</b></p> <p>Budget, Councillor Vacancy, Recreational land update, Environmental Plan. (CL to forward further details to all before the next meeting) VE Day Eaton School grant.</p>   |           |
| <b>122</b> | <b>Date for next meeting</b> – Tuesday 3 <sup>rd</sup> December 2024 7pm   |           |

Meeting Closed 8.50 pm

Signed:

Date: