

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 4th November 2025 at Little Budworth Jubilee Hall

Meeting started 7pm

Action by

	Present: Cllr Samantha Crossley-Spann (Chair) (SC), Cllr Linda Jones (LCJ), Cllr Caroline Hall (CH), Cllr Ricard Percival (RP), Cllr Chris Lee (CL), In Attendance -Clerk -Tracey Whitlow (TW), Ward Councillor Charles Hardy (WC)	
25/98	Apologies for Absence were received & approved from: Cllr Peter Robinson (PR), Cllr Dave Lee (DL), Cllr Jenny Marshall (JM)	
25/99	Declarations of Members' Interests: None	
25/100	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 7 October 2025 were approved.	
25/101	Ward Councillor Report: WC reported on: Highways 4 council meeting not progressing, he will follow up. Highways Initiative, rolled out through summer, does not appear to be progressing. Fly tipping on Modrem Green, appears to be less at present, although this could just be the time of year. Signage for fly tipping discussed. TW to investigate signage cost.	TW
25/102	Public Participation: None	
25/103	Clerks Report: Wreath for Remembrance Service has been collected & paid for by MOP. Refunded. Bank paying in book – handed to LCJ for use for events receipts. Bank payments – issues over bank payments that have not been agreed at meetings discussed. TW to amend the pre-authorised payment list to accommodate this.	TW
25/104	Accounts/Financial: 1. Note Income received/ratify payments made/authorise invoices received. Payment Schedule Approved & signed. See Appendix 1 2. Bank Reconciliation to 31.10.25. and bank statements Approved and signed. See Appendix 2 MSV have paid their contribution twice. TW to set up a refund. £2514.50	
25/105	Village Events: The event calendar has now finished for the year. Thanks were given to all councillors and members of public involved in the various events.	
25/106	Highways: 1. No works attended to noted. 2. Current highways issued. No updates received. 3. DL & CL have not had a working group meeting since the last PC meeting. 4. Private road sweeper deferred to next month.	

25/107	<p>Planning Applications: New planning applications since the last meeting: None</p> <p>Decisions/Appeals from LPA: Appeal: Keepers Cottage, Hickhurst Lane, Little Budworth. Conversion of redundant building. Appeal dismissed 17.10.25</p>	
25/108	<p>Domain Name: Resolved for TW to move the website to a new host (JKE) at a reduced cost.</p>	TW
25/109	<p>Budget 2026-27: Budget worked through. Amendments made. TW to update and recirculate for further review next month.</p>	TW
25/110	<p>Village Green Lease Renewal: PR not present for an update.</p>	
25/111	<p>Working Groups/committees updates:</p> <ol style="list-style-type: none"> 1. Litter Pick 15 November, will be the last litter pick of the year. Year-end thank you refreshments – budget of £200 agreed in advance. 2. Planting Group: No report. Requested to change agenda header to Village Maintenance going forward. 3. Oulton Park Liaison committee: PR not present for an update. 4. Little Budworth Common: Good turnout for the last working event, general maintenance carried out. 5. Little Budworth Charities. No meeting. 	
25/112	<p>Asset Maintenance & Register: The lease for Village Green is in the process of being renewed. PR dealing with the Egerton Estate.</p> <ol style="list-style-type: none"> 1. Playground RoSPA inspection report still to be received. TW has followed up. 2. Village Green General – TW to contact the CWAC tree officer to establish if the PC need permission to pollard several trees on the green. 	TW
25/113	<p>Action List: Discussed. LCJ reminded TW to upload new policies to website. TW has been on annual leave. TW will action this week.</p>	TW
25/114	<p>Items for next meeting: Use of private road/pavement sweeper. New lease for the Village Green. 2nd pass budget. Staffing- Internal Audit recommendations.</p>	
25/115	<p>Date for next meeting – Tuesday 2nd December 2025 7pm at The Jubilee Hall, Little Budworth.</p>	
25/116	<p>Staffing: To consider Internal audit/contractual issues not resolved at the September or October meeting.</p> <p>Resolved to take this to Part B confidential. Paperwork still to be sent to ChALC for their input. No decisions made. Add to next agenda</p>	

Meeting Closed 8.40pm

Signed:

Date:

Appendix 1

Little Budworth Parish Council	04.11.25
Receipts & Payments	
<i>Income Received since last meeting:</i>	
MSV	£2,514.50
	<u>£2,514.50</u>
<i>Payments ratified/for approval</i>	
R LB church - flags	£200.00
R LB common - grant	£250.00
R Egerton Estate - green rent	£5.00
R Red Lion - treasure trail	£136.00
R RBL - Wreath	£28.00
A Clerk Expenses Sept-Oct	£81.20
	<u>£700.20</u>

Appendix 2.

<u>BANK RECONCILIATION</u>	
Barclays Premium	£26,471.51
Barclays Community	£200.00
Investment account	£7,274.00
31.10.25	<u>£33,945.51</u>
<u>CASH BOOK RECONCILIATION</u>	
Total B/F 01.04.25	£22,911.83
Receipts to date	£18,285.45
Expenditure to date	£7,251.77
Balance	<u>£33,945.51</u>