

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 1st October 2024 at Little Budworth Jubilee Hall

24/

Meeting started 7pm

Present	<p>Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap-Jones (Vice Chair) (CCJ), Cllr Linda Jones (LCJ) Cllr Dave Lee (DL)</p> <p>In Attendance -Tracey Whitlow – Parish Clerk (TW)</p>	
78	Apologies for Absence were received: Cllr Caroline Hall (CH), Cllr Chris Lee (CL), Ward Cllr Charles Hardy (WC)	
79	Declarations of Members’ Interests: Cllr Dave Lee – as member of the Little Budworth Common re: grant	
80	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 4 Sept 2024 were approved & signed by the Chair.	
81	Ward Councillor Report: Submitted in his absence. Highways meeting with the 4 parishes is arranged for 15 th October. Encourage councillors to attend. Members budget – CW still has finance for projects - encourage council and individual groups to apply.	
82	Public Participation: None present	
83	Clerks Report: Bank – more forms given to LJ to complete for bank signatory Road Sweeper- Northwich town council are proposing to utilise their highway equipment for hire to other CWAC parishes. TW has made enquiries and will inform the PC of any responses/costs once NTC have gauged the interest. LCAS – TW would like the PC to work towards the Local Council Award Scheme – aimed at providing evidence to the community that the PC are working to highest standards – will add to next agenda. CILCA –TW will be enrolling in November due to other commitments.	<p>TW</p> <p>TW</p>
84	Accounts/Financial: 1. Cash book up to 25.09.24 approved. 2. Bank statements/reconciliation at 25.09.24 approved. 3. Note Income received/ratify payments made/authorise invoices received. <ul style="list-style-type: none"> • JW Landscapes - August invoice £171.00 • August Payroll • MOP plans for planning application £44.34 4. Receipts Bank interest £83.37	

85	Financial Regulations: Edited new Financial Regulation (2024) circulated to council prior to the meeting. Reviewed. Resolved to adopt the new FR. TW to upload to website	TW
86	Policy Review: New Risk Management Assessment – reviewed Resolved to adopt. TW to upload to website. Annual policy review: of Risk Management Policy, Freedom of Information Policy and Scheme of Delegation Policy - all reviewed – Resolved to re-adopt with no changes. TW to update the policy schedule.	TW
87	Correspondence: None that is not either an agenda item or circulated for information to councillors.	
88	Parish Councillor Vacancy: No members of the public have expressed an interest.	
89	Budget Setting 2025-26: First pass budget presented to council was reviewed, discussed, amendments noted, TW to update and recirculate.	TW
90	Grant Request: Little Budworth Common had written to the PC to request a grant of £200 towards the annual insurance. Reviewed. Resolved to give LBC a £200 grant.	
91	United Utilities Grant: Deferred to next month.	
92	Recreational Land: Planning application has gone into the LPA for change of use to recreational ground, for the ground next to the Green. LPA have made enquiries with PR to the use of: discussed, community orchard, wild flower meadow, access for general use of the community including dogs – PR to complete the paperwork.	PR
93	Village website: The village website (littlebudworth.com) appears to be rarely used. The admin has moved from the village. Discussion followed on whether to keep the website up and running and/or to retain the domain name. The domain name is paid up for the next 2 years. Resolved to keep the domain name but to archive the content. DL to contact the previous admin to confirm decision.	DL
94	Highways: TW was asked to report: White lines on junction of Beech/Coach Road needed re-marking Stop sign missing on Coach Road to the A49 Highways will not provide a grit bin for Beech Road. TW to cost a new bin.	TW
95	Planning Applications: No new planning applications received since the last meeting. No decisions on applications received since the last meeting.	
96	Working Groups/committees: 1. Litter Picks: Litter pick was successful despite the rain. 2. Planting Group: Maintenance ongoing. Bulb planting planned. 3. Parish Plan: nothing to report 4. Oulton Park Liaison committee: Next meeting 9 th October – PR & CC to try to confirm a date for the village event if it is possible to hold at Oulton Park.	PR

	<p>5. Little Budworth Common: Successful day clearing the woodland glade. Volunteers are always welcome.</p> <p>6. Little Budworth Charities. No meeting.</p>	CC
97	<p>Asset Maintenance & Register:</p> <p>1. Village Green</p> <ul style="list-style-type: none"> PR has carried out a visual inspection of the playground equipment. 	
98	Action List: nothing outstanding	
99	<p>Items for next meeting:</p> <p>Councillor Vacancy, Recreational land update, Budget, UU grant, LCAS</p>	
100	Date for next meeting – Tuesday 5 th November 2024 7pm	

Meeting Closed 8.43 pm

Signed:

Date: