

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 4th September 2024 at Little Budworth Jubilee Hall

24/

Meeting started 7pm

Present	Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap-Jones (Vice Chair) (CCJ), Cllr Linda Jones (LCJ) Cllr Dave Lee (DL), Cllr Chris Lee (CL) Cllr Caroline Hall (CH), Cllr Jenny Marshall (JM), In Attendance -Tracey Whitlow – Parish Clerk (TW) Ward Cllr Charles Hardy (WC)
57	Apologies for Absence were received: none
58	Declarations of Members’ Interests: None declared.
59	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 2 July 2024 were approved & signed by the Chair.
60	Ward Councillor Report: Household Waste consultation has now ended. WC has raised fly tipping issues if sites are to be reduced. He is currently chasing up fly tipping on Mondrem Green.
61	Public Participation: None present
62	Clerks Report: CIL report has been sent into CWAC Balance in CIL ring fenced account £3128.06 External Audit – Exemption Certificate approved from external auditor. Bank – more forms given to LJ to complete for bank signatory Budget – TW has started this – will be on next month’s agenda
63	Accounts/Financial: 1. The cash book up to 27.08.24 approved. 2. Bank statements/reconciliation at 27.08.24 approved. 3. Note Income received/ratify payments made/authorise invoices received. <ul style="list-style-type: none"> • JW Landscapes - June invoice £185.00 • Payroll • JW Landscapes - July invoice £494.00 • MOP - Wreath £50.00 • refund clerk planning application fee £359.00 • clerks expenses July -August £80.20 4. Receipts <ul style="list-style-type: none"> MSV villagers Day £2,135.00
64	Financial Regulations: Deferred to next month.
65	Correspondence: None that is not either an agenda item or circulated for information to councillors.

66	<p>Parish Councillor Vacancy: No members of the public have expressed an interest.</p>	
67	<p>CILCA Training Course: Discussed at the staffing meeting. PR proposed that the PC support the clerk on this training in contributing pro-rata with her other councils the cost and payment towards 100 hours of study time (in addition to 100 hrs to be completed herself) Resolved to financially contribute to the cost and study time pro-rata.</p>	
68	<p>Clerks contracted hours: Following staffing meeting PR proposed that clerks hours be increased by 2 hours per week, as clerk is consistently working this over the last 12 months. Resolved to increase clerks hours. Contract to be amended.</p>	
69	<p>Village Event: A Commemoration event be held in May 2025.</p>	
70	<p>Recreational Land: Planning application has now gone into the LPA for change of use to recreational ground, for the ground next to the Green. Notices have been sent to both the current tenant and landowner. MOP who printed the plans to be reimbursed on receipt of costs. Clerk has been reimbursed £359 cost of planning application – which is a 50% discount as a parish council application.</p>	
71	<p>Highways: Some potholes around the village have been filled, plenty more still needing attention. Beech Road signage has been replaced. Vicarage Lane/Well Lane junction: The road markings have been repainted, albeit over the potholes. as highways. Missing chevron has been raised with Highways.</p>	
72	<p>Planning Applications: Applications responded to under delegated power by the clerk since the last meeting. 24/01979/FUL 4 Mondrem Green Little Budworth. Proposal: Erection of balcony structure to rear. Reviewed – no objections– (Withdrawn Aug 24) 24/02233/FUL The Cottage Shop Lane Little Budworth. Demolition of existing house and detached garage and the construction of a replacement dwelling and detached garage. Reviewed – no objections 24/01975/FUL Oulton House Farm Hickhurst Lane Little Budworth Demolition of summer house and garden shed, erection of detached garage. Reviewed – No comments</p> <p>Applications Decided: 24/00166/LDC The Apartment Sundial House Whitehall Lane Little Budworth Confirmation of lawful use of outbuilding as dwelling: Approved Aug 24 24/00179/FUL Building at Keepers Cottage Hickhurst Lane Little Budworth- Conversion of agricultural building to a dwelling: Refused Aug 24</p>	
73	<p>Working Groups/committees:</p> <ol style="list-style-type: none"> 1. Litter Picks: Next litter pick 9th November. Thanks to MSV for offering the volunteers refreshments 2. Planting Group: Maintenance ongoing. Bulb planting planned. 3 new trees have died. Footpaths need cutting back – this is a CWAC remit, there followed a discussion on asking the 	

	<p>contractor to side up some of the footpaths, Resolved a virement £400 from the planting budget to cover this.</p> <p>3. Parish Plan: nothing to report</p> <p>4. Oulton Park Liaison committee: Next meeting 9th October – where the memorial will be further discussed.</p> <p>5. Little Budworth Common: New volunteers have come forward. Thank you. Have been busy clearing ragwort & bracken. There has been some vandalism in the toilet block.</p> <p>6. Little Budworth Charities. Nothing to report.</p>	
74	<p>Asset Maintenance & Register:</p> <p>1. Village Green</p> <ul style="list-style-type: none"> • PR has carried out a visual inspection of the playground equipment. • RoSPA inspection – has been received. Some minor issues, and cleaning maintenance required. Risk asset is 'Low'. TW to upload report to website. 	TW
75	<p>Action List: TW to chase salt box again with CWAC for Beech Road.</p>	TW
76	<p>Items for next meeting: Councillor Vacancy, Recreational land update, Annual Policy review, Budget.</p>	
77	<p>Date for next meeting – Tuesday 1st October 2024 7pm</p>	

Meeting Closed 8.45 pm

Signed:

Date: