

## LITTLE BUDWORTH PARISH COUNCIL

### Members of the Parish Council

You are summoned to the Meeting of Little Budworth Parish Council to be held on Tuesday 3<sup>rd</sup> June 2025, at 7 pm, at The Jubilee Hall, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend, unless excluded from confidential items (Part B)

Yours sincerely **T Whitlow** Clerk to Little Budworth Parish Council 28/05/25

### AGENDA

1	<b>Apologies:</b>	With explanations
2	<b>Declarations of Interest:</b>	<i>Members to declare any interest under the following categories: pecuniary, non-pecuniary, outside body and family, friend or close associate.</i>
3	<b>Minutes:</b>	To approve the Minutes of the Parish Council meeting held on 6 May 2025.
4	<b>Ward Councillor Report:</b>	To receive a report from the Ward Councillor
5	<b>Public Participation:</b>	Members of the public may comment or raise concerns regarding matters affecting the Parish, which may be added to the following meeting agenda.
6	<b>Election of Vice Chair</b>	To elect a Vice-Chair for 2025-26
7	<b>Clerks Report:</b>	To receive the Clerks report and note any future agenda items.
8	<b>Accounts/Financial:</b>	To note income received and ratify payments made or approval of invoices received. To approve the bank reconciliation & cash book as at 27.05.25
9	<b>Village Events:</b>	To receive a report from the working group and approve any actions on village events.
10	<b>Highways:</b>	<ol style="list-style-type: none"><li>1. To note any highways work required or attended to.</li><li>2. To receive any updates on current Highway issues</li></ol>
11	<b>Planning:</b>	<ol style="list-style-type: none"><li>1. To review new planning applications received from LPA to date of meeting.</li><li>2. To confirm any PC comments to be submitted to LPA /ratify comments submitted since the last meeting under delegated power.</li><li>3. To note any decisions/appeals from the LPA</li></ol>
12	<b>Internal Audit Report:</b>	To consider the Internal Audit Report 2024-25 and consider any actions required.
13	<b>Exemption Certificate:</b>	To confirm exemption from External Audit as under £25k
14	<b>Annual Governance Statement 2024-25:</b>	To consider & complete the Annual Governance Statement 2024-25 and sign accordingly.
15	<b>Accounting Statements 2024-25:</b>	To consider & approve the Accounting Statements 2024-25 and sign accordingly.
16	<b>Provision of Public Rights:</b>	To set the dates for the Provision of Public Rights.
17	<b>Phone Box Refurbishment:</b>	To review the condition of the phone box on Booth Avenue and agree any further action.
18	<b>Working Groups/Committees:</b>	To receive an update from: <ol style="list-style-type: none"><li>1. Litter Picks Committee</li><li>2. Planting Team Committee</li><li>3. Oulton Park Liaison Committee</li><li>4. Little Budworth Common Committee</li><li>5. Little Budworth Charities</li></ol>
19	<b>Asset Maintenance and Register:</b>	To receive an update on: <ol style="list-style-type: none"><li>1. Playground area.</li><li>2. Village Green general.</li></ol>
20	<b>Action List:</b>	To review the actions from previous meetings, if not an agenda item
21	<b>Items for Next Meeting:</b>	Items for inclusion on the next agenda.
22	<b>Date of Next Meeting:</b>	Proposed – Tuesday 2 <sup>nd</sup> July 2025