

# LITTLE BUDWORTH PARISH COUNCIL

## Members of the Parish Council

You are summoned to the Meeting of Little Budworth Parish Council to be held on Tuesday 7<sup>th</sup> May 2024 at @7.15pm, following the Annual Meeting of the Parish Council, at The Jubilee Hall, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend. (Unless excluded from confidential items)

Yours sincerely T Whitlow Clerk to Little Budworth Parish Council 20/03/2024

### AGENDA

1	<b>Apologies</b>	With explanations
2	<b>Declarations of Interest</b>	<i>Members to declare any interest under the following categories: pecuniary, non-pecuniary, outside body and family, friend or close associate.</i>
3	<b>Minutes</b>	To approve the Minutes of the Parish Council meeting held on 2 April 2024.
4	<b>Ward Councillor Report</b>	To receive a report from the Ward councillor
5	<b>Public Participation</b>	Members of the public may comment or raise questions regarding matters affecting the Parish, which may be added to the following meeting agenda.
7	<b>Clerks Report</b>	To receive the Clerks report and note any future agenda items.
8	<b>Accounts/Financial</b>	<ol style="list-style-type: none"> <li>1. To approve the cashbook 30.04.24</li> <li>2. To approve the bank reconciliation 30.04.24</li> <li>3. To approve the clerks overtime for last month</li> <li>4. To approve the clerks expenses March -April</li> <li>5. To note income received and ratify payments made or approval of invoices received.</li> <li>6. To approve pre-authorised payments for 2024-25</li> </ol>
9	<b>Correspondence</b>	To review and note the correspondence received since the last meeting.
10	<b>Highways</b>	To note any highways work required or attended to.
11	<b>Planning</b>	To review planning applications as listed on the planning register, and up to the date of the meeting, including comments submitted since the last meeting and any enforcement matters.
12	<b>Co-Option Policy</b>	To review the circulated Co-Option Policy and amend or adopt.
13	<b>Annual Parish Meeting</b>	To set a date for the Annual Parish Meeting with TWMH as guests
14	<b>Working Groups/committees</b>	To receive an update on: <ol style="list-style-type: none"> <li>1. Litter Picks</li> <li>2. Planting Team</li> <li>3. Parish Plan activities</li> <li>4. Oulton Park Liaison Committee</li> <li>5. Little Budworth Common</li> <li>6. Little Budworth Charities</li> </ol>
15	<b>Asset Maintenance and Register</b>	To receive an update on: <ol style="list-style-type: none"> <li>1. Playground</li> <li>2. Village Green</li> </ol>
16	<b>Action List</b>	To review the actions from previous meetings if not an agenda item
17	<b>Items for Next Meeting</b>	Items for inclusion on the next agenda.
18	<b>Date of Next Meeting</b>	Proposed – Tuesday 4 <sup>th</sup> June 2024.