

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 4th October 2022 at Little Budworth Village Hall

2022

Meeting started 7.30pm

Present	Cllr Peter Robinson (Chair) (PR) Cllr Cora Cowap (CC), Cllr David Roberts (DR) Cllr Gareth Todd (GT) Ward Cllr Eveleigh Moore Dutton (EMD) Tracey Whitlow – Parish Clerk (TW)	
61	Apologies for Absence were received from: No apologies were received.	
62	Declarations of Members’ Interests –None received.	
63	Approval of Minutes The minutes of the Parish Council meeting held on Tuesday 6 th September 2022 were approved & signed by the Chair.	
64	Matters arising from Minutes of 06/09/2022 – Natural Spring – Mill Lane - this is still being looked into.	PR
65	Public Participation - No members of the public present	
66	Ward Councillor Report - from Cllr Eveleigh Moore Dutton (1) COVID – Clarity on vaccination centre is being sought (2) Tarporley WM Hospital is staying. It will no longer have beds or be used as for respite/convalescence. The Tarporley Hospital trust is keen to attend a PC meeting to give further information. TW to contact to invite them to a meeting.	TW
67	Planning Applications (1) 22/03610/CAT - Manor Farm Buildings, Vicarage Lane, Little Budworth – Tree pruning. No objections were raised.	
68	Village Initiatives & Activities (1) Village Green – DR outlined price comparisons for the new marquee, (previously agreed to purchase). There followed a discussion on the type and size of marquee required. Cllr’s agreed to have further discussions before next month’s meeting, where a decision on marquee purchase can be made. Chair thanked DR for his time in finding the prices. (2) Village Hall – No report. (3) Little Budworth Common – Litter picking is imminent. (4) Little Budworth Charities – Quote to be obtained for the removal of the fir trees at the Dodd’s House Vicarage Lane, which are overhanging. No cost to the PC (5) Oulton Park Liaison Committee –No report. (6) Parish Plan – No report. (7) Litter Picks – Litter pick has been re-arranged to 15 th October Refreshment will be provided to those involved at the Red Lion, as agreed at the last meeting.. (8) Planting Team – 2 trees have been ordered at £50 each, the PC agreed to pay for these. Bulbs have been requested, these were agreed by the PC.	
69	Highways – (1) CC has obtained a quote for “Speed Indicator Display sign” (SID’s) and a further quote from TP contracting for the installation. TW to apply for a grant towards this before the PC make any decisions. (2) Tony Hall has informed the PC that the speed gun price is approximately £300. This will be discussed further, if a grant is received for the SID’s and this works in slowing the traffic the speed gun may not be required. (3) A quote has been received from TP Contracting of £500 for the installation of both of the “Little Budworth” signs (as agreed at the last meeting) PC agreed to this quote	TW

	(4) Parish Council request a general reminder to all villagers, to cut back hedges and tree's overhanging highways and footpaths. A Notice to go on the notice board, website and in the Church magazine.	TW
70	Correspondence- none received.	
71	<p>Finance - Payments agreed: (1) Amazon – Bungee's for marquee £12.99 (2) R Reeves – gate posts £98.58 (3) J Wright village maintenance £144.00</p> <p>Other Financial Business – See clerks report.</p>	
72	<p>Clerks Report (1) Format of the agenda & minutes. Minute numbers will now run concurrently throughout the financial year, making it easier to reference. (2) Current years accounts received from previous clerk consisted of an envelope containing invoices, no financial records. Clerk has reconstructed the accounts back to 01/04/22 via minutes & bank statements, although a few of these were also missing. (3) Any previous business is in hard copy only, nothing digital was received, including anything that has been emailed, as pervious clerk was using personal email (See (5)) meaning that any previous emails to the clerk are not accessible. (4) Liaising with previous clerk to enable to log into HMRC (payroll). (5) Emails –Clerk has spoken with Andy Martell regarding the set up of the emails, and access to "little Budworth.com" web site. Latest information from ChALC is that PC emails should be .org or .gov.uk, although .com is acceptable if it is "parishclerk@" no personal emails should be used. PC agreed to this, and going forward would like all initial contact/information to be received by the clerk not individual Cllr's, clerk to then forward as necessary. Agreed. (6) Due to extra work from having nothing to move forward with, there will be some overtime required during the coming few months to get everything in place. PC agreed. TW agreed to confirm each month any overtime. (7) Agenda should be on the notice board 3 days before any meeting. Cllr's agreed to do this to save on the clerk's time and expenses.</p>	
73	<p>Village issues – to be carried forward to the next meeting None raised</p>	
74	<p>Items for next agenda – Natural Spring Speed Indicator Display signs</p>	
75	Date for next meeting – Tuesday 1st November 2022 7.30pm	

The meeting closed at 9.20 pm

Signed:

Dated: