

LITTLE BUDWORTH PARISH COUNCIL

Minutes of Little Budworth Parish Council meeting held on

Tuesday 2nd July 2024 at Little Budworth Jubilee Hall

24/

Meeting started 7pm

Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap-Jones (Vice Chair) (CCJ), Cllr Linda Jones (LCJ) Cllr Dave Lee (DL), Cllr Chris Lee (CL) Cllr Caroline Hall

Present

In Attendance -Tracey Whitlow – Parish Clerk (TW) Ward Cllr Charles Hardy (WC) 1 Member of the Public (MOP)

37

Apologies for Absence were received:

Cllr Jenny Marshall (JM),

38

Declarations of Members' Interests:

None declared.

39

Approval of Minutes:

The minutes of the Parish Council meeting held on Tuesday 7 June 2024 were approved & signed by the Chair.

40

Ward Councillor Report:

WC reported due to pre-election state, nothing was forthcoming from CWAC, with no decisions being made until after the General Election.

41

Report on Wreath Laying in Normandy:

The MOP who recently attended a PC meeting to discuss wreath laying in Normandy gave a report on his completed trip. MOP to forward details to be added to the PC website. TW asked MOP to supply his details so that the donation to the wreath from the PC can be made.

42

Public Participation:

See 24/41

Clerks Report:

RoSPA: Inspection of the playground carried out – written report not yet received – verbal report received – no high-risk areas – overhanging foliage needs trimming back above picnic table and junior climbing equipment. Written report will follow before the September meeting.

Email footers: TW to circulate an email footer to Cllrs to add to their PC emails.

New Financial Regulations TW & LCJ are still working through this. To be added to the September agenda.

43

Planning: As per circulated email, LPA are no longer allowing PC's to request extensions for comment dates. Any planning applications received falling outside of PC meeting dates will now have to be discussed via email, with comments to the clerk for submission under delegated power.

SID information: clerk requested that be sent to her. PR to forward when received from the speedwatch group.

TW

TW

LCJ

TW

PR

Accounts/Financial:

1. The cash book up to 25.06.24 approved.
2. Bank statements/reconciliation at 25.06.24 approved.
3. Note Income received/ratify payments made/authorise invoices received.
 - LB Jubilee Hall £100 ratified
 - JW Landscapes – maintenance May £259.06 ratified
 - Clerks overtime June approved.
 - Clerks expenses May -June approved£81.55
 - Cllr expenses approved – collection/return of D-Day Beacon £45.00
4. Receipts

44

Bank interest received £72.20

Correspondence:

Himalayan Balsam has again been reported to TW. Reported to EA. It is reportable but not enforceable, PC can't take any further action.

45

No other items not already circulated or an agenda item.

46

Parish Councillor Vacancy:

No members of the public have expressed an interest. TW supplied a poster to go on the noticeboards, websites and in the church magazine.

47 **CILCA Training Course:** TW has requested a contribution from the PC to funding for her to undertake the Certificate in Local Council Administration. This cost would be pro-rata with other PC's (that clerk works for) giving LBPC a cost of @ £190 with 20 hours paid study over 12 months. TW to put 100 hours study in unpaid. There is £400 currently in the training budget. PC to discuss further in August with TW. TW intends to start the course in September. PR to organise a meeting with TW & CL

48 **Village Event:** This will now be held in May 2025.

49 **Recreational Land:** Ongoing, nothing to report.

Highways:

Shop Lane: over hanging trees have been chopped back.

50 **Missing Signs & Gulley clearing:** CCJ has now forwarded information to TW and re-emailed, TW to follow up if no response.

TW

TW

Vicarage Lane/Well Lane junction: TW has contacted Highways. The road markings will be repainted imminently, as highways have now chased the contractor. Missing chevron has been raised.

TW

51 **Planning Applications:**

No new planning applications received. No planning application decisions noted.

Working Groups/committees:

1. **Litter Picks:**

52 Meeting to 19/06/24 was successful. Many thanks to Jenny Marshall for organising.

2. **Planting Group:** Corner of St Peters Drive strimmed.

3. **Parish Plan:** nothing to report

4. **Oulton Park Liaison committee:** Villagers Day this week.

LCJ

CCJ

5. **Little Budworth Common:** TW had contacted a MOP to see if they could help, but he feels at 80 this is now beyond him. LCJ & DL to contact others. Bracken is sill being cleared.

6. **Little Budworth Charities.** No meetings.

TW

Asset Maintenance & Register:

1. **Village Green**

- 53
- PR has carried out a visual inspection of the playground equipment.
 - **Playground hedge** – Grants – ongoing.
 - **RoSPA inspection** – see clerks report

Action List:

54
TW to follow up issues with enforcement.

Items for next meeting:

55
Councillor Vacancy, Recreational land update, Village Event. Annual Policy review.

56
Date for next meeting – Tuesday 3rd September 2024 7pm

Meeting Closed 8.45 pm